



## PARENT CARER WORKSHOP BOOKING FORM

### WORKSHOP DETAILS

To ensure that we can process your form swiftly please ensure the form is fully completed.

Please complete all sections in **BLOCK CAPITALS**.

|                     |  |
|---------------------|--|
| <b>Course Title</b> | Parent Carer Workshops at Moseley Hall hospital, Alcester Road B13 8JL |
|---------------------|--|

|                      |   |
|----------------------|---|
| <b>Course Date/s</b> | 6 -9 pm on 25/02/19, 04/03/19, 11/03/19, 18/03/19, 25/03/19, 01/04/19 |
|----------------------|---|

### YOUR DETAILS

Parent carer name:

Address:

Postcode:

Telephone Number:

Email address:

Any special requirements or access requirements

**\* Please note there is no charge for these workshops.**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please read Course Booking Terms and Conditions overleaf.**

Please return completed form to:

**Stephanie Edwards Early Support Service, Vauxhall Gardens, Barrack Street, Nechells, B7 4HA/  
Stephanie.edwards@birmingham.gov.uk**

# TERMS AND CONDITIONS

## ALL EARLY SUPPORT SERVICE COURSES

On receiving this application we will assign available place/s. Whilst every effort will be made by Early Support Service to ensure places and keep the dates and venues as advertised we reserve the right to amend or cancel courses without notice. We will make every effort to inform you in advance if possible. Early Support Service does not accept any liability whatsoever, if for whatever reason, the course does not take place.

## CONFIRMATION

Bookings will be confirmed and joining instructions will be sent to you.

## RESERVING A PLACE AND CANCELLATION CONDITIONS

By entering details on the booking form the delegates confirm they have read, understood and accepted the terms and conditions and are able to attend on the dates specified.

Please contact us as soon as possible if you need to cancel so the place can be offered to someone else.

## DATA PROTECTION ACT

The information collected on this form will be used in compliance with the Data Protection Act 1998. Early Support Service collects this information in order to inform service delivery. Data will be stored and may be used by other sections of Birmingham City Council Children's Services in order to promote courses, activities and events to in the future.

## EQUAL OPPORTUNITIES

Early Support Service is committed to equal opportunities in training and professional development and we positively welcome course delegates irrespective of their gender, race, disability, colour, ethnic or national origin, nationality, sexuality, marital status, responsibility for dependents, religion, trade union activity and age. Early Support Service will not accept any form of discrimination at any time during the event.

If wish to receive further information from us, please mark X in the box

Where did you hear about the course you have applied for?  Flier  
 Email  
 Other (please state)